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Pauntley Parish Council Meeting
Minutes of the Parish Council Meeting held on
Monday 17th April 2023,
7pm in Brand Green Village Hall

Present: Councillors: P Gray (Chairman); P Eastabrook; M. Hampton; M. Hargreaves; C. Philipps and A. Rawson.

In attendance: District Councillor Phillip Burford
Rachel Freestone – Clerk

Public: 1

1. Apologies for absence

Apologies were received and accepted from District Councillor Brian Lewis and Councillor Gill Moseley.

2. To receive any Declarations of Interest and to consider any written requests for Dispensation.

There were none.

3. Open Session

Councillor Burford reminded the members of Purdah rules but would answer any questions asked in an unpolitical manner.

The members requested guidance with concerns over a new build that may not be in line with its agricultural determination. Councillor Burford advised the Council to write to Clive Reynolds at FOD District Council with the concerns.

4. Minutes

To approve and sign the minutes of the Council Meeting held on 13th February 2023 as a correct record.

The minutes were approved as a true record of the meeting and duly signed by the Chair.

A member of the public arrived

5. To consider the Pauntley Parish Council Financial Regulations Policy

It was agreed that Cllrs P Eastabrook and P Gray, with the clerk/RFO, form a working party to review the Policy and report at the next meeting. **It was RESOLVED:** to defer Agenda item 5 to the next meeting.

6. Website

a. To receive an update on the website.

It was RESOLVED: to continue with Quoakle for 23-24 as alternatives are costly. It was noted that business emails would be preferable to personal emails due to freedom of information consequences for parish councillor use. **It was RESOLVED:** Cllr Eastabrook to research councillor email address providers and report at the next meeting.

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b. To receive an update on website training.

The clerk reported that she had received a beneficial training session on Wordpress from Quoakle and that the training would be available to other councillors if required.

Cllr Fowke arrived.

7. Finance

a. To receive the financial report and agree action as required.

The balance at 31st March 2023 noted at £4613.04. Members considered that the S137 budget had not been spent in 22-23. **It was RESOLVED:** to add the S137 £150 to earmarked reserves for 2023-24.

The members were informed that the Council had been approached with regards to supporting the Village Hall Coronation Celebrations with the purchase of a cake. **It was RESOLVED:** to grant £50 towards costs.

b. To consider the LGPS return to be submitted.

The clerk presented the LGPS return for 22-23. **It was RESOLVED:** to submit the return to LGPS.

c. To consider GAPTC Service Level Agreement for 2023-24.

It was RESOLVED: to sign the Service Level Agreement for continued support over 23-24.

d. To receive an update on the Clerks laptop and quotes received.

The members received an update on the Clerks laptop. After installing all the updates the laptop handed over in January had been continuing to malfunction and shut down. Cllrs Gray and Eastabrook, with the clerk, had obtained three quotes. A laptop had been selected taking into consideration performance and price and had been purchased for the Clerk to be able to continue to work. **It was RESOLVED:** to ratify the purchase of the laptop.

e. To ratify payments made between meetings.

It was RESOLVED to ratify the following payments made between meetings:

Salary January/February		
Clerk expenses	Microsoft Licences	£37.99
Clerk expenses	HP Laptop	£521.99
Pension January/February		£40.80
Councillor expenses	Bungee cords for Marquee	£15.99
Pension March		£20.42
Salary March		

f. To approve invoices for payment.

It was RESOLVED to approve the following payments:

Clerk Expenses	Printer Ink	£25
Clerk Expenses	Mileage Coleford nomination forms	£16.20
GAPTC	Annual Subscription cost 23/24	£87.77
GAPTC	Training	£30
GAPTC	Training	£75
Quoakle	Annual Web hosting fee	£198
Quoakle	Training	£36

g. To note income received.

None received.

District Councillor Phillip Burford left the meeting.

8. Highways

a. To receive an update on the scheme to reduce the local speed limit to 20mph.

The members received an update. A meeting had been held with David Holland, the Community Speedwatch Road Safety and Traffic Management Officer. It has been agreed to provide radar boxes, three have been requested to provide data on traffic speeds in Brand Green, Pool Hill and Ketford. These would provide 7-14 days of data before a recharge is required. There are only a few radar boxes available in the county so awaiting availability. The members were informed that if speeds are high but no incidents then the speed limit would be deemed safe. If speeds are slower then this would be seen as self-regulating and may support a reduction in the speed limit.

Calming measures and boundary gates are also an option.

Councillor Gill Moseley has been contacted for advice on speed and warning signs and she is available after the elections to attend a Village Hall coffee morning.

A councillor asked if any incidents had occurred. Members were informed that there had been an incident in Pool Hill during the bad weather and two recent near misses in Brand Green.

It was RESOLVED: to defer a meeting with Councillor Moseley until after the elections and to invite David Holland to the Annual Parish Meeting.

b. To receive an update on dog fouling.

The clerk updated the members regarding the receipt of laminated dog fouling signs from the FOD district council and their offer of support if there are known repeat offenders. A councillor reported that the signs are up and no problems currently apart from dogs accompanying horse riders.

9. Planning

a. reference: P0289/23/FUL The Reddings, Welsh House Lane, Newent, Gloucestershire. Erection of first floor extension to existing garage to form annex accommodation.

It was RESOLVED: to support the application.

10. Training

a. To receive an update on Councillor training undertaken.

Members were informed that a councillor had attended a virtual 'Better Councillor' training session run by GAPTC. It had been a useful session although felt tailored to larger councils.

b. To receive an update on Clerk training undertaken.

The Clerk commented that training had been received virtually through GAPTC on the internal audit which was informative. Sessions had been attended virtually on Travellers via GAPTC and election updates from FOD district council. In addition, website training through Quoakle (6b).

11. Correspondence

The clerk shared an email received from Councillor Gill Moseley in her absence.

'The GCC Household Waste and Recycling Centres used to take used tyres, up to four per household visit. It is not a statutory requirement to do this, but I consider it good

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to save the GCC £50k pa. We fear it will lead to an increase in flytipping and cause an increase in expenditure at District Council level or to private landowners who will have to make disposal arrangements. Used bicycle tyres will continue to be accepted.'

12. Next Meeting

The next meeting of the Parish Council is the Parish Council Annual Meeting on Monday 15th May 2023 at 7pm.

The Annual Parish Meeting will be held on Monday 22nd May 2023 at 7pm

Agenda items:

To consider inviting highways and footpath support from GCC to the Annual Parish Meeting.

Meeting closed 20.10pm

Signed: *P Eastabrook*. Dated: 15.05.2023

Chairman