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Pauntley Parish Council Meeting
Minutes of the Parish Council Meeting held on
Monday 7th August, 2023,
7pm in Pauntley Village Hall, Brand Green.

Present: Cllrs P Eastabrook (Chair), M Hargreaves, M Hampton, N Fowke, C. Chapman Hughes, Chris Philipps

In attendance: District Councillor Clayton Williams
District Councillor Philip Burford
Rachel Freestone – Clerk

Public: 3

1. To receive and accept apologies for absence:

County Councillor Gill Moseley was absent with no apologies received.

2. To receive any declarations of interest or written applications for dispensation from Councillors on agenda items:

There were none.

3. Open Session:

It was agreed to move item c to the first item.

c. To receive representations from the Public:

A resident commented on the ongoing fibre broadband issues in Pool Hill initially addressed at the Annual Parish Meeting. Additionally, there is a gap between Brand Green and Redmarley and up towards Ketford. District Councillor Philip Burford advised of a successful scheme in Eldersfield managed by Simon Joslyn. **It was RESOLVED:** to contact District Councillor Philip Burford with the number of interested properties and to arrange a meeting with Simon Joslyn.

1 member of the public left at 7.20pm.

a. To receive a report from District Councillors Philip Burford and Clayton Williams:

District Cllr Williams commented that he is addressing affordable housing issues in Redmarley.

District Cllr Burford reminded members of the upcoming Scrutiny Enquiry. The Levelling Up Fund has been agreed at a Cabinet meeting held in July. There is to be a smaller amount of funding available this year and a larger amount in 2024-25. Further details are to follow.

b. To receive a report from Gloucestershire County Councillor for Newent Gill Moseley:

In her absence none was received.

4. To approve and sign the Minutes of the Parish Council Meeting held on the 12th June 2023:

Members considered the minutes of the Parish Council Meeting held on the 12th June 2023. **It was RESOLVED:** to approve the minutes as a true record of the meeting. They were duly signed by the Chairman.

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5. To approve and sign the Minutes of the Extra Parish Meeting held on the 23rd July 2023:

Members considered the minutes of the Parish Council Meeting held on the 23rd July 2023. **It was RESOLVED:** to approve the minutes as a true record of the meeting. They were duly signed by the Chairman.

6. Policy:

All policies had been previously circulated.

- a. Data Protection Policy. **It was RESOLVED:** to adopt the policy for 2023/24.
- b. General Privacy Notice. **It was RESOLVED:** to adopt the policy for 2023/24.
- c. General Privacy Notice for Staff. **It was RESOLVED:** to adopt the policy for 2023/24.
- d. To consider the Data Security Incident Procedure **It was RESOLVED:** to adopt the policy for 2023/24.
- e. Subject Access Policy and Request for Information. **It was RESOLVED:** to adopt the policy for 2023/24.

7. Finance:

All reports had been previously circulated.

a. To note the Finance Report and Bank Reconciliation to July 31st 2023:

The balance as at 31st July 2023 noted as £8559.37

b. To note the Quarter 1 Budget versus Actual Report and agree actions:

The report was noted with no action required.

c. To receive an update and consider any actions regarding the ‘Build Back Better’ grant and application:

Members considered the smaller sum available of approximately £200/£300 to the Parish Council through the Build Back Better Grant. **It was RESOLVED:** to take no further action.

d. To consider the following invoices for payment:

It was RESOLVED: to approve the following payments:

- | | | |
|--|-------------------------|-------------|
| • Forest of Dean Election District Council | Election Costs | £211.80 |
| • Community Heartbeat | VETS | £100.00 Net |
| • Community Heartbeat | Defib Annual Support | £300.00 Net |
| • Councillor Expenses | Bus shelter maintenance | £37.99 |
| • Pauntley Village Hall | Hall Hire Meetings | £162.00 |

e. To ratify payments made between meetings:

It was RESOLVED: to ratify the following payments made between meetings:

- | | |
|---------------------------------------|-----------------|
| • Clerk Salary June/July 2023 | As per contract |
| • Nest pension contribution June 2023 | £20.39 |
| • Nest pension contribution July 2023 | £20.40 |

f. To note income received:

Noted

- It was noted that none had been received.

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8. Planning

a. To receive an update on the Land at Pool Hill (Herridges Orchard), Newent, GL18 1LW - EN/0086/23

Members noted that there had been no further communication since the Extra Meeting held on the 23rd July.

b. To comment on Planning Applications for Determination by Forest of Dean District Council:

- Little Place, Pool Hill Road, Newent, Gloucestershire, GL18 1LL. Discharge of Condition 03 (details) relating to P0848/21/LBC

Members considered the application. It was noted that as a listed building a Heritage Consultant would be involved. **It was RESOLVED:** the Parish Council not able to make comment on the application.

c. To Note Planning Decisions made by Forest of Dean District Council:

- P0842/23/PQ3PA Paunt House Farm Castle Tump Newent Gloucestershire GL18 1LS.

Prior approval for the change of use of agricultural building to 1 dwelling and for building operations reasonably necessary for the conversion. Application Withdrawn 21.07.23
Members noted decision.

7.35pm – 1 member of the public arrived.

d. To consider the FODDC Scrutiny report and Inquiry on 6th October 2023 and agree actions:

District Cllr Burford informed members that all planning applications have a target time set by the government. Currently FODDC are addressing 25% within the timeframe however, if an extension of time is requested by the council and agreed by the applicant then the longer timeframe falls within the framework. Current performance data with and without an extension of time has been requested by Cllr Burford as part of the Scrutiny Report. Members commented that planning enforcements do not appear on the FODDC planning portal. **It was RESOLVED:** this observation to be included in the parish councils comments.

It was RESOLVED: a working group formed comprising of Cllrs M. Hampton, C. Chapman-Hughes and M. Hargreaves to coordinate a response. Cllr P Eastabrook to attend the inquiry. A letter to be drafted by Cllr Eastabrook to the Chief Executive Andrew Grant regarding judgement concerns.

9. Highways

a. To receive an update on the scheme to reduce the speed limit to 20mph:

Members were informed that there was no update.

b. To note the road closure notice from 25th October to 27th October junction with Pool Hill Road to Payford Pitch, Compton Green:

The closure was noted with the information placed on the website.

c. To consider the Winter Action Plan, grit bins and salt and agree actions:

Cllr Chapman-Hughes offered to make contact with the snow plough operator.

Members unsure where all the grit bins are. **It was RESOLVED:** to approach the Walking Group to look where the grit bins are and their condition. Cllr Eastabrook to

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contact the Council if require salt or grit bins prior to the 1st September due to the Clerks absence.

Members were informed that the Pauntley Parish sign by Payford Bridge was missing or dislodged. **It was RESOLVED:** Cllr Hargreaves to check and report at the next meeting.

10. To consider the upkeep of the marquee and agree any actions:

Members were informed that the marquee is a Parish Council asset. There are a number of events being held in August and September so look to take it down at the end of September. **It was RESOLVED:** to investigate where to store the marquee.

11. Correspondence:

Members addressed correspondence received and previously circulated.

It was RESOLVED: no Ash trees are required.

District Cllr Burford informed members that the FODDC has purchased a waste centre site in Cinderford for recycling and that further development of this site is needed. Collection of waste is the District Councils responsibility with the disposal being the responsibility of the County Council.

12. Next Meeting: Cllr Hargreaves requested a change in the start time of meetings to attract members of the public to attend with the days getting shorter. **It was RESOLVED:** to trial a start time of 6pm at the next meeting.

The next meeting of the Parish Council will be held at 6pm on the 9th October 2023.

Agenda items to include:

Update on the Scrutiny Inquiry.

Update on the Pauntley Parish sign.

The meeting closed at 8.05pm.

Signed...*Paul Eastabrook*..... Date...09.10.23

Chairman