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Pauntley Parish Council Meeting

Minutes of the Parish Council Meeting as Sole Trustee of Pauntley Village Hall,
held on,

Monday, 9th October 2023

7pm in Pauntley Village Hall, Brand Green

Present: Cllrs P. Eastabrook (in the Chair); C. Philipps; N. Fowke; M. Hampton and M. Hargreaves.

In attendance: County Councillor Gill Moseley
Rachel Freestone - Clerk

Public: 0

1. To receive and accept apologies for absence:

There were none. District Councillor Philip Burford and Councillor C. Chapman Hughes would be late. District Councillor Clayton Williams absent with no apologies.

2. To receive any declarations of interest or written applications for dispensation from Councillors on agenda items:

There were none.

3. Open Session:

There were none.

4. To agree and sign the Minutes from the Trustees Meeting held on the 7th August 2023:

Members considered the minutes of the Parish Council Meeting as Sole Trustee of Pauntley Village Hall held on the 7th August 2023. **It was RESOLVED:** to approve the minutes as a true record of the meeting. They were duly signed by the Chairman.

5. Reports:

a. To receive a report from the Village Hall previously circulated:

Members were informed that the remedial work to the hatch was in process. Members noted that certain First Aid items needed replacing as out of date. **It was RESOLVED:** approve replacement of any out of date first aid items. Cllr Hampton reported that the new sessions 'Pauntley Play' are going well. The group is in need of tables and chairs for the children. The Village Hall are currently not charging rental for the sessions whilst it gets off the ground.

6.30pm District Councillor Philip Burford arrived.

b. To consider the Village Hall Maintenance Diary previously circulated:

Members were informed that the Fire Appliance testing is due in December and the company will be asked whether fire extinguisher training is available. The deep clean is due in December, the committee to decide what work needs doing. The small hole in the ceiling reported on 7th August was not due to a mouse.

6.50pm Councillor C. Chapman Hughes arrived.

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c. To receive an update on the 100/50's Club membership previously circulated:

Members noted that there are now 60 members with the first draw on the 9th December at the Christmas Party.

6. Audio-Visual Equipment

a. To consider the Audio-visual equipment and agree actions:

Members were informed that the Village Hall committee are sourcing further quotes as they are so varied. Film night will still go ahead. **It was RESOLVED:** to defer until further quotes are received.

7. Village Hall Refurbishment

a. To receive an update from the Village Hall Refurbishment Working Party:

Cllr Hargreaves reported that the position of the toilets had been a challenge. Public consultation had shown that they did not want to lose Hall space. To extend out is far more expensive. There is an area of dead, boxed in space at the end of the current ladies toilet which could be opened up to provide more space. **It was RESOLVED:** to move forward with this option of opening the dead space. Members were informed that a template is being put together to give to select builders to quote.

8. Village Hall Land

a. To receive an update on the sale of land at the Village Hall:

Cllr Eastabrook updated members. Gavin Loynes had been contacted and agreed to visit the Village Hall to value the land. **It was RESOLVED:** to defer this item until the report had been received. A member commented that the Pop Up Pub event had needed the land for parking so a sale could cause problems in the future for larger events.

b. To receive a report on the fencing around the boundary of the Village Hall:

Cllr Hargreaves informed members that he had been in discussion with Ollie Skelding over the Boundary fencing between his field and the Village Hall. He proposes to remove the brambles along the length and replace with post and stock fencing all along. It was suggested that a line of hedging may be planted along the line of the fence to mitigate against potential loss to the existing wildlife corridor. District Councillor Philip Burford commented that the removal of the brambles may need planning application if deemed as a hedge. **It was RESOLVED:** to approve the work in principle, photos to be taken and sent to Clerk along with a site plan to share with District Councillor Philip Burford.

9. Finance:

All reports had been previously circulated.

a. To note the Finance report and bank reconciliation to September 30th 2023:

Members considered the Finance Report and bank reconciliation. The bank balances as 30th September 2023 noted as:

Treasurers Account - £5438.97

BB online Account - £18882.90

b. To receive a report on the independent check of accounts and consider any actions:

Members noted that an independent check of transactions had been completed by a local resident, Michael Bradley. Members considered the number misprints on some of the reports but agreed low risk as they balanced with the bank statements. There was an

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expense for £6.75 which had not been paid as expenses to L Harding for a DVD cleaner.

It was RESOLVED: to approve the payment of £6.75 to Lesley Harding.

c. To receive an update on the Gigaclear Broadband Village Hall account:

Members noted that the free Broadband provision by Gigaclear to the Village Hall had been agreed for another year until October 2024.

d. To consider the following invoices for payment:

It was RESOLVED: to approve the following invoice for payment:

- Management Committee Expenses £24.75

e. To ratify payments made between meetings:

It was RESOLVED: to ratify the following payments made between meetings:

- EDF – Electricity August DD £55.00
- EDF – Electricity September DD £55.00
- WaterPlus – Water August DD £36.18
- Waterplus – Water September DD £20.76
- Ansvar Insurance August DD £69.90
- Ansvar Insurance September DD £69.82
- Transfer to BB Account 21.09.23 £1187.00

f. To note income received:

It was RESOLVED: to note the following income received:

- Hall Hire – Pilates £100.00
- Hall Hire – Pauntley Parish Council £162.00
- Hall Hire – Rangers/Rainbows/Brownies £196.00
- Hall Hire – Thomas £234.00
- Donations £20
- Deposits Coffee Morning £241.00
- Electricity £15.00
- 100 Club £840.00

10. Correspondence:

There was none.

11. The next meeting of the Parish Council as Sole Trustee of the Village Hall will be held on the 11th December 2023 at 6.30pm.

Meeting closed at 7.15pm. All the public left.

Signed...*Paul Eastabrook*..... Date...*11.12.2023*....

Chairman