

PAUNTLEY PARISH COUNCIL

Parish Councillors are summoned to the Pauntley Parish Council Ordinary Meeting,

At Pauntley Village Hall, Brand Green

On Monday, 8th September at 7.30pm

AGENDA

1. **To receive and accept apologies for absence.**
2. **To receive any declarations of interest or written applications for dispensation from Councillors on agenda items.**
3. **Open Session**
Designated maximum period of 5 minutes to accommodate members of the public who may wish to raise relevant issues or ask the Parish Council Questions in respect of business itemised on the agenda and shall not speak for more than five minutes.
4. **Minutes:**
 - a. To approve and sign the Minutes of the Parish Council ordinary meeting held on the 14th July 2025.
5. **Parish Council Vacancies:**
 - a. To consider applicants for consideration onto Pauntley Parish Council.
 - b. To receive the signed Declaration of Interest Form (s).
 - c. To remind the member to submit the Register of Interests Form to the Forest of Dean District Council within 28 days.
 - d. To declare any interests with regards to this Agenda.
6. **Reports**
 - a. To receive a report from District Councillors Cllr Phillip Burford and Cllr Clayton Williams.
 - b. To receive a report from Gloucestershire County Councillor for Newent Gill Moseley.
7. **Pauntley Parish Council Policies and Procedures:**
 - a. Financial Controls and Risk Assessment – Appendix 1
 - b. Risk Schedule – Appendix 2.
8. **Assets:**
 - a. To consider the VETS scheme and an update of information for Community Heartbeat.
 - b. To consider an Annual Tree Survey at Compton Green and the Village Hall due in November – agree actions.
9. **Finance**
 - a. To note the July and August 2025 Bank Statements and Bank Reconciliation. Appendix 3
 - b. To note the receipt of £27.84 refund from the Insurance policy for 2025/26 (total cost £202.71) due to removal of the marquee.
 - c. **To consider the following invoices for payment:**
 - There are none.
 - d. **To ratify regular payments made between meetings:**

• Clerk Salary	£as per contract
• Nest Clerks Pension	£52.59
• Lloyds Bank monthly service charge – August	£4.25
 - e. **To ratify payments made between meetings:**
 - There are none.
 - f. **To note income received:**

• Insurance Part refund	£27.84
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g. **To note virements:**

- There were none.

h. **Clerks Salary:**

- To consider the approved NJC scale inflationary uplift for 2025/26 applicable from 1st April 2025 and agree actions.

10. **Planning:**

- To note the extension received to the 30th September for the Parish Council response to the FoDDC Local Plan 2021-2043 options to deliver the additional housing requirements consultation.
- To consider the Parish Councils response to the FoDDC Local Plan consultation and agree actions.
- To comment on applications for Determination by Forest of Dean District Council:
 - There are none.
- To note planning responses submitted between meetings under devolved powers:
 - There were none.
- To note planning decisions made by Forest of Dean District Council:
 - P0572/25/PQ3PA Barn at Sandy Ridge Farm Prior Approval Not Required.
- To note that an Enforcement Notice has been issued at Herridges Orchards, Pool Hill EN/0016/25.
- To note the response from the Planning Enforcement Officer re. EN/0051/25 Paunt House and consider actions as advised.

11. **Highways and Footpaths:**

- To note the confirmation that Paul Chapman has agreed to continue as Snow Warden for 2025/26 but are unable to check the condition of the grit bins – agree actions.
- To receive a report on the Dick Whittington Footpath.
- To receive a report from the Footpaths Officer and agree actions on any other matters arising.
- To consider any other Highways matters arising.

12. **Training:**

- To receive a report on any training undertaken and consider any further training needs.

13. **Correspondence**

- Thermal Camera loan program ran by the Forest of Dean.
- Councillor Access to GAPTC website – inform the Clerk.

14. **To consider items for the next meeting – no discussion.**

Draft Budget

15. **To note the date of the next ordinary meeting on the 10th November 2025 at 7.30pm.**

Rachel Freestone

Date: 29.08.25

Rachel Freestone

Parish Clerk – Pauntley Parish Council.