

PAUNTLEY PARISH COUNCIL Parish Councillors are summoned to attend:

**Ordinary Meeting of the Parish Council as Sole Trustees of
Pauntley Village Hall**

(Charity Number 301598)

Pauntley Village Hall on Monday 14th July 2025 at 6.30pm,

for the purpose of transacting the business set out below.

The Public are cordially invited to attend.

AGENDA

- 1. To receive and accept apologies for absence.**
- 2. To receive any declarations of interest or written applications for dispensation from Councillors on agenda items.**
- 3. Open Session:**

Designated maximum period of 5 minutes to accommodate members of the public who may wish to raise relevant issues or ask the Parish Council Questions in respect of business itemised on the agenda and shall not speak for more than five minutes.
- 4. To agree and sign the Minutes from the Trustees Meeting held on the 12th May 2025.**
- 5. Village Hall Committee:**
 - a. To nominate and approve three members from the public to sit on the Village Hall Committee.
- 6. Village Hall Bookings Officer:**
 - a. To note that Rachel Robbins is the new Bookings Officer, taking over from Annie Gray.
- 7. Village Hall Committee Report:**
 - a. To note the Village Hall Report.
- 8. Village Hall Maintenance:**
 - a. To receive an update on the Smart Meter.
 - b. To receive an update on the water heater in the Ladies toilet.
- 9. Village Hall Health and Safety:**
 - a. To consider any matters arising.
- 10. Village Hall Grounds Maintenance:**
 - a. To note the successful application for a bicycle rack and the requirement for hardstanding to be laid as agreed with the Groundsman.
 - b. To consider any matters arising.
- 11. Village Hall Refurbishment**
 - a. To receive a progress report from the Village Hall Refurbishment Working Party and consider any actions.
- 12. Finance**
 - a. To note the Bank Reconciliation and Bank Statements from 1st May to June 30th 2025 – Appendix 1
 - b. To note the Lloyds Bank Signatories and the addition of Cllr Barratt following the resignation of Cllr Hargreaves.
 - c. To note the appointment of Duncan Woodger as internal auditor for 2024/25.
 - d. To note the Insurance provision for 2025-26 as having been awarded to Zurich Municipal via Community First Brokers for a cost of £553.08.
 - e. To note the May Direct Debit payment to Ansvar Insurance was the last one.
 - f. To note the donation of the June 100 Club second prize back to the Village Hall.

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g. **To consider the following invoices for payment:**

- There are none.

h. **To ratify payments made between meetings:**

- 100 Club Prizes £119.70
- Community First Insurance £553.08
- Cllr expenses – Baby Change unit £40.38

i. **To ratify regular payments made between meetings:**

- EDF – May and June DD £162.00
- WaterPlus – May and June DD £38.86
- Ansvar Insurance – May DD £72.58

j. **To note income received:**

- Coffee Morning 14th April 2025 £130
- Hall Hire £286.50
- Deposits Coffee Morning £222.00
- Hall Hire FoDDC Election £150.00
- Donation £175.00
- Skittles £112.00
- VAT refund £1883.45
- Bank interest £24.98

k. **To note virements between accounts:**

- Current to Savings £2000

13. Events:

- a. To note the date for the attendance of PCSO Reuben Croft at the coffee morning on 18th July 2025 10am-12pm.

14. Correspondence:

There is none

15. Next meeting: To note Agenda Items for the Parish Council Trustees Ordinary Meeting on September 8th 2025, 6.30pm.

Rachel Freestone

Date: 9th July 2025

Rachel Freestone

Parish Clerk – Pauntley Parish Council.