

PAUNTLEY PARISH COUNCIL

Parish Councillors are summoned to attend a Meeting of Pauntley Parish Council at Pauntley Village Hall, Brand Green on Monday, 14th April at 7.30pm, for the purpose of transacting the business set out below.

The Public are cordially invited to attend.

AGENDA

1. **To receive and accept apologies for absence.**
2. **To receive any declarations of interest or written applications for dispensation from Councillors on agenda items.**
3. **Open Session:**
 - a. To receive a report from District Councillors Philip Burford and Clayton Williams.
 - b. To receive a report from Gloucestershire County Councillor for Newent Gill Moseley.
 - c. To welcome the representatives from Hills Ford Rally and hear a report on the event scheduled for the 13th and 14th September.
 - d. To receive representations from the Public.
Designated maximum period of 5 minutes to accommodate members of the public who may wish to raise relevant issues or ask the Parish Council Questions in respect of business itemised on the agenda and shall not speak for more than five minutes.
4. **Minutes:**
 - a. To approve and sign the Minutes of the Parish Council Meeting held on the 10th February 2025.
5. **Assets:**
 - a. To consider and approve the updated Asset Register to 31.03.2025 with the defibrillator cabinet added and the marquee removed.
 - b. To consider the purchase/donation of a gazebo as recommended by the Village Hall Committee following receipt of £587 from the Insurance Claim. Appendix 1
6. **Finance:**
 - a. To note the Bank Reconciliation and Bank Statement Balances to March 31st 2025 – Appendix 2
 - b. To note the End of Year Bank Reconciliation and Budget from 1st April 24 to 31st March 2025 - Appendix 3 and 4
 - c. To note the Budget versus Actuals Full Year to 31st March 2025 - Appendix 5
 - d. To note the addition of the monthly DD Lloyds Bank Service Charge of £4.25 to the schedule of regular payments.
 - e. To consider moving from Lloyds Bank with the addition of a savings account.
 - f. To consider the annual subscription to GAPTC for their services 2025/26.
 - g. To note the VAT return for 2024/25 and approve submission to HMRC – Appendix 6
 - h. **To consider the following invoices for payment:**

• Quoakle website hosting 14.03.25-13.03.26	£165.75net/£198.90gross
• GAPTC Annual Subscription	£90.87
• Clerk Expenses Printer Ink and Chair	£51.41 net/£61.69gross
 - i. **To ratify payments made between meetings:**
 - There were none.
 - j. **To ratify regular payments made between meetings:**

• Clerk salary February/March	As per contract
• Lloyds Bank Monthly Service Charge DD	£4.25

k. To note income received:

- Donation to Village Hall Cooker from Unite £250
- Zurich Insurance – Marquee Claim £587.49

l. To note Virements:

- Trf to Village Hall Treasurers Unite Donation £250

7. Planning

- a. To comment on Planning Applications for Determination by Forest of Dean District Council:
 - There are none.
- b. To Note Planning Responses Submitted between Meetings Under Devolved Powers:
 - There are none.
- c. To Note Planning Decisions made by Forest of Dean District Council:
 - P0179/25/AG whether prior approval required for steel agricultural building The Paddocks, Welsh Pool Lane. NOT REQUIRED
- d. To consider any progress or updates on enforcement action relating to Herridges Orchard.
- e. To consider any progress or updates on enforcement action relating to Castle Tump Mobile Structures.

8. Biodiversity:

- a. To consider any actions arising from the Biodiversity Action Plan.

9. Highways and Footpaths:

- a. To receive a report from the Footpaths Officer and agree actions from any matters arising.
- b. To note the 2 week road closure at Ketford from 19th May to 30th May.
- c. To consider any other Highways matters arising.

10. Training:

- a. To receive a report on any training undertaken and consider any further training needs.

11. Correspondence:

- a. To note the County Council elections on the 1st May and the requirement for photo ID.

12. Next Meeting: To note the date and any agenda items for the next ordinary meeting.

13. Confidential Item:

- a. To consider and approve staff pay rates for 2025/26.

Rachel Freestone

Date: 09.04.2025

Rachel Freestone, Parish Clerk – Pauntley Parish Council.